

OFFICIAL PROCEEDINGS  
ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT  
REGULAR MONTHLY MEETING – NOVEMBER 13, 2018

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Tuesday, November 13, 2018, at 12:00 p.m. in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

After the Pledge of Allegiance, roll was called.

Members present were: Mr. Harold J. Anderson, President; Rev. Henry Ballard, Jr., Vice President; Mr. William T. Bergeron, Secretary and Mr. Larry M. Aisola, Jr., Treasurer.

Also present were Mr. Drew Heaphy, Executive Director; Ms. Denise Kraesig, Executive Assistant; Mr. Ross Gonzales, Director of Administration; Mr. Ted Roche, Director of Operations; Mr. David Fennelly, Associated Terminals; Mr. Suresh Shah and Rhett Mouton, Burk-Kleinpeter, Inc.; Ms. Michelle Cunningham and Mr. Jason Montegut, DHHM, Mr. Lee Womack, Matrix New World (MOEM) and Mr. Joey DiFatta, St. Bernard Sheriff's Department.

President Anderson asked if there were any public comment in accordance with R.S. 42:14 (D). Not hearing from anyone, he continued with the meeting.

On motion of Rev. Ballard, seconded by Mr. Aisola, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on October 9, 2018.

President Anderson recognized Ms. Cunningham and Mr. Montegut who gave the Duplantier, Hrapmann, Hogan & Maher presentation of the Fiscal Year 2017-2018 Audit. Ms. Cunningham stated that the Port had no significant deficiencies, material weaknesses in internal control or material violations of laws and regulations that have direct or material effect on the financial statements. Ms. Cunningham thanked the administration and staff for their assistance during the auditing process, and Mr. Heaphy thanked the staff for their efforts in assisting the auditors and their continued diligence throughout the year which enables the Port to receive a clean audit.

On motion of Mr. Bergeron, seconded by Rev. Ballard, and after asking for any public comment, the Board unanimously approved to accept the Fiscal Year 2017-2018 Audit.

On motion of Rev. Ballard, seconded by Mr. Aisola, and after asking for any public comment, the Board unanimously approved the October lease with Danni Productions LLC for the 10,000 sq. ft. Foothill Warehouse (Building 93) and 130,000 sq. ft. laydown area located at 600 Melvin Perez Pkwy, Chalmette Terminal.

On motion of Rev. Ballard, seconded by Mr. Aisola, and after asking for any public comment, the Board unanimously approved the November lease with Danni Productions LLC for the 10,000 sq. ft. Foothill Warehouse (Building 93) and 130,000 sq. ft. laydown area located at 600 Melvin Perez Pkwy, Chalmette Terminal.

On motion of Rev. Ballard, seconded by Mr. Aisola, and after asking for any public comment, the Board unanimously approved a Consent Request for MOEM Pipeline to lower an existing 14" pipeline (90 feet on land and 906 feet via jetting in open water) in Delacroix, La.

President Anderson recognized Mr. Gonzales who gave the Finance Report. Mr. Gonzales discussed the Operating Budget, Professional Services, Capital Budget and Lessees' Arrears. The Board discussed the Finance Report. President Anderson thanked Mr. Gonzales for his report.

President Anderson recognized Mr. Heaphy who gave the Executive Director's Report. Mr. Heaphy informed the Board of three Agreements: Technology Edge Agreement for Network Monitoring, Fluid Architectural Design, LLC for 2<sup>nd</sup> Floor build-out and Cowen & Associates LLC for Appraisals. He then invited the Board to the Christmas Open House held on December 12, 2018. Mr. Heaphy then recognized Mr. Roche who reported on present and future construction projects. The Board discussed the Executive Director's Report. President Anderson thanked Mr. Heaphy for his report.

On motion of Rev. Ballard, seconded by Mr. Aisola, and after asking for any public comment, the Board unanimously approved for the Executive Director to enter into a professional services contract with Infinity Engineering Consultants, LLC for engineering services relating to the installation of new communication equipment at the Violet and Chalmette facilities, not to exceed \$45,670.00.

President Anderson asked if there was any Old Business, not hearing from anyone, he continued with the meeting.

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On motion of Rev. Ballard, seconded by Mr. Aisola, the meeting was adjourned.

/s/ William T. Bergeron, Secretary